

Notice of the Nineteenth Annual General Meeting

Notice is hereby given that the nineteenth Annual General Meeting of Fareast Finance & Investment Limited will be held on Thursday; 29 October 2020, at 10:00 a.m. using digital platform through the link, <https://ffil.bdvirtualagm.com> to transact the following business:

Agendum # AGM201919-01	Receive, consider and adoption of audited Financial Statements for the year ended 31 December 2019 together with the report of the Directors' and the Auditors' thereon;
Agendum # AGM201919-02	Declaration of dividend for the year 2019 as recommended by the Board;
Agendum # AGM201919-03	Election of Directors;
Agendum # AGM201919-04	Appointment of auditor of the Company until the conclusion of the next Annual General Meeting (AGM) and fixation of their remuneration; and
Agendum # AGM201919-05	Appointment of auditor for certification on the compliance on conditions of Corporate Governance Code (CGC) for 2020 of the Company and fixation of their remuneration.

By the order of the Board,



Nazmun Nahar ACS
Company Secretary

Date: 13 October 2020

Notes:

1. As notified earlier the "Record Date" of the Company was Wednesday; 07 October 2020 and the name of Shareholders in the depository register on the record date will be eligible to attend the meeting.
2. A member may appoint a proxy to attend and vote on his/her behalf by filling the attached proxy form as per Article 47 of the Articles of Association of the Company. The proxy form, duly completed, must be affixed with stamp and deposited at the registered office of the Company 48 hours before the time of holding the meeting.
3. According to article 48 of the Articles of Association of the Company a corporate body being a member of the Company may appoint its representative any person whether a member of the Company or not through resolution.
4. Pursuant to the Bangladesh Securities & Exchange Commission Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, the Company will send the annual report 2019 in soft format to the e-mail of the shareholders available in their Beneficial Owners (BO) accounts maintained with the Depository.

Shareholders may also collect the printed copy of the annual report 2019 from the registered address of the Company or from the AGM venue. The soft copy of the annual report will also be available in the company's website at <http://www.ffilbd.com>.

5. Admission into the meeting room will be only on production of the attendance slip sent with the notice.